



Spring 2021 Public Works Pre-Construction Meeting

WELCOME!

**City of Rockford
Public Works Department
Water and Storm Water Pre-Construction Meeting**

Agenda

- 1. Staff Introduction – Ryan Lundberg**
- 2. CIP Updates – Ryan Lundberg**
- 3. Street/Forestry – Mitch Leatherby**
- 4. Water Main Construction**
 - a. Section 12 – Matt Baillargeon**
 - b. Illinois EPA Water Construction Permit – Matt Baillargeon**
 - c. Illinois EPA Water Operating Permit – Matt Baillargeon**
 - d. Water System Shutdowns – Matt Baillargeon**
 - g. Inspection – Matt Baillargeon**
 - h. Disinfection – Nadine Miller**
 - i. Sampling and Analysis – Nadine Miller**
- 5. Hydrant Use Program: Kristy Heinekamp / John Quniby**
 - a. Permitting process**
 - b. Meter rental**
- 6. Erosion and Sediment Control – Jeremy Mitchell**
- 7. Development – Brad Holcomb**
- 8. Permitting – Kelly Nokes / Marty Bloom**
- 9. Compliance Reminders – Nick Meyer / John Wuich**

CIP Update – Check Sheet #25 Enforcement

CHECK SHEET #25

State of Illinois
Department of Transportation

SPECIAL PROVISION FOR QUALITY CONTROL/QUALITY ASSURANCE OF CONCRETE MIXTURES

Effective: April 1, 1992
Revised: January 1, 2015

Add the following to Section 1020 of the Standard Specifications:

1020.16 Quality Control/Quality Assurance of Concrete Mixtures. This Article specifies the quality control responsibilities of the Contractor for concrete mixtures (except Class PC and PS concrete), cement aggregate mixture II, and controlled low-strength material incorporated in the project, and defines the quality assurance and acceptance responsibilities of the Engineer.

A list of quality control/quality assurance (QC/QA) documents is provided in Article 1020.16(g), Schedule D.

A Level I Portland Cement Concrete (PCC) Technician shall be defined as an individual who has successfully completed the Department's training for concrete testing.

A Level II Portland Cement Concrete (PCC) Technician shall be defined as an individual who has successfully completed the Department's training for concrete proportioning.

A Level III Portland Cement Concrete (PCC) Technician shall be defined as an individual who has successfully completed the Department's training for concrete mix design.

A Concrete Tester shall be defined as an individual who has successfully completed the Department's training to assist with concrete testing and is monitored on a daily basis.

Aggregate Technician shall be defined as an individual who has successfully completed the Department's training for gradation testing involving aggregate production and mixtures.

Mixture Aggregate Technician shall be defined as an individual who has successfully completed the Department's training for gradation testing involving mixtures.

Gradation Technician shall be defined as an individual who has successfully completed the Department's training to assist with gradation testing and is monitored on a daily basis.

(a) Equipment/Laboratory. The Contractor shall provide a laboratory and test equipment to perform their quality control testing.

- This IDOT Special Provision will be enforced on all projects that include Check Sheet #25 in the contract documents.
- Contractors will be responsible for quality control of concrete mixtures which includes inspection, sampling, testing and documentation.

Street/Forestry Contacts

Street & Transportation Superintendents:

Mitch Leatherby – (779) 348-7631

Mitchell.leatherby@rockfordil.gov

Harry Noble – (779) 348-7619

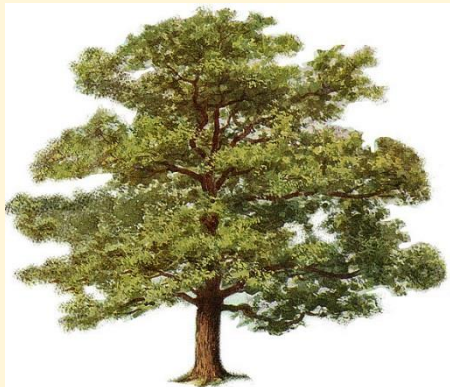
Harry.Noble@rockfordil.gov



Street Div. Supervisor:

Giovanni Giacomazzo-(779) 348-7675

Giovanni.Giacomazzo@rockfordil.gov



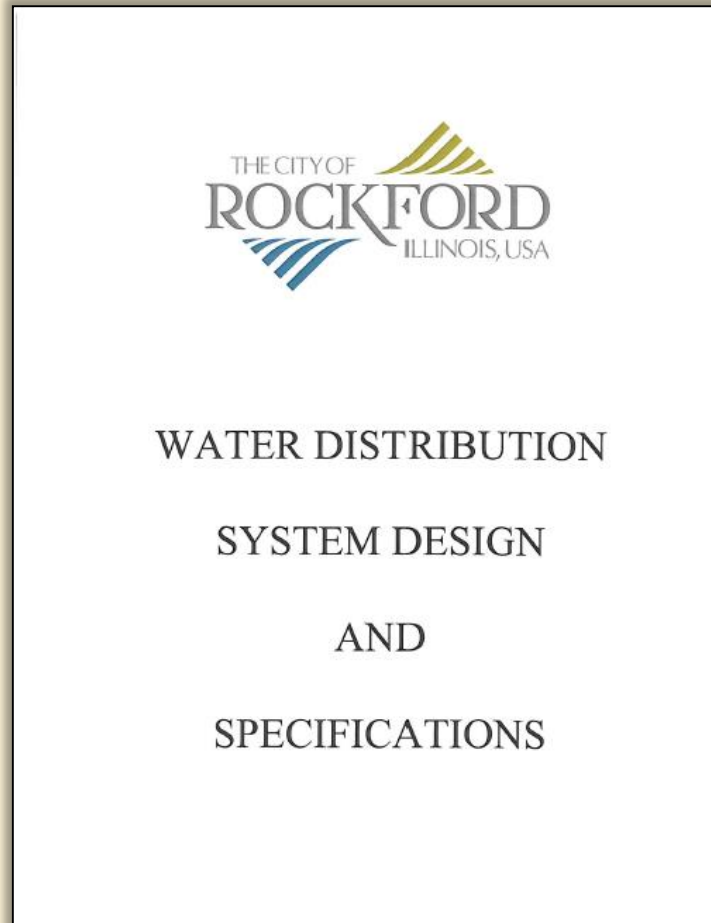
Forestry Div. Supervisor:

Taylor Hennelly– (779) 348-7636

Taylor.Hennelly@rockfordil.gov

Water Distribution System Design and Specifications (Section 12)

***Current Version is available on the City Website (rockfordil.gov) under City Departments – Public Works – Water – Design & Construction (link on left side)**




***Most recently revised February 2021 to reflect combined fire and domestic water service installations.**

Previous changes discuss the abandonment provisions associated with unused water service lines; Abandonment requirements shall be size dependent and will either be abandoned by using a solid sleeve, corporation sleeve, or removing and replacing a section of main.

IL Admin Code 890.120

Illinois EPA Water Construction Permit

- Prior to Permit Approval:
 - Approved Plat
 - Approved Plans
 - Submit 2 copies of the Construction Permit Application
- Prior to Construction:
 - Receive Permit
 - Preconstruction Meeting


Kylie Saunders
Director of Public Works
Public Works Department

PUBLIC WATER SUPPLY CONSTRUCTION PERMIT

SUBJECT: ROCKFORD (Winnebago County – 2010300)

Permit Issued to: City of Rockford
425 E. State Street
Rockford, IL 61104

PERMIT NUMBER: ~~XXXX-XX~~ DATE ISSUED: April XX, 2020
PERMIT TYPE: Water Main

The issuance of this permit is based on plans and specifications prepared by the engineers/architects indicated, and are identified as follows. This permit is issued for the construction and/or installation of the public water supply improvements described in this document, in accordance with the provisions of the "Environmental Protection Act," Title IV, Sections 14 through 17, and Title X, Sections 39 and 40, and is subject to the conditions printed on the last page of this permit and the ADDITIONAL CONDITIONS listed below.

FIRM:
NUMBER OF PLAN SHEETS:
TITLE OF PLANS:

PROPOSED IMPROVEMENTS:

Replacement of existing X" water main with 8" water main, installation of X new hydrants and gate valves, and X 1" services.

ADDITIONAL CONDITIONS:

1. This project has been reviewed for conformance with the requirements of the State of Illinois' Environmental Protection Agency and has been Generally Found to be Acceptable.
2. All water mains shall be satisfactorily disinfected prior to use. In accordance with the requirements of AWWA C651-99, at least one set of samples shall be collected from every 1,200 feet of new water main, plus one set from the end of the line and at least one set from each branch. Satisfactory disinfection shall be demonstrated in accordance with the requirements of 35 Ill. Adm. Code 652.203.
3. There are no further conditions to this permit.


Jeremy Carter, P.E.
City Traffic Engineer
Department of Public Works

City of Rockford, Illinois USA
Thomas P. McNamara, Mayor

425 East State Street Rockford, Illinois 61104-1068 USA
(779) 349-7300 (815) 967-7058 fax www.rockfordil.gov

Illinois EPA Water Operating Permit

- The City of Rockford issues an Operating Permit once the water main has passed all tests and has been accepted by the Water Engineer.
- This permit is kept on file with the Water Division


KYLE SAUNDERS
Director of Public Works
Public Works Department

WATER MAIN OPERATING PERMIT
ROCKFORD (Winnebago County – 2010300)

1. Permit Number: _____ DATE ISSUED: _____

2. Title of Plans: _____

3. Design Engineering Firm: _____

4. Contractor: _____

5. Project Completion Date: _____

6. Bacteriological Test Passage Date: _____

7. Certified Water Operator Designated in Responsible Charge:
Name Kyle Saunders Certified Operator Classification B

8. Owner of the Completed Project: City of Rockford
425 E State St. Rockford IL 61104
Street City State Zip Code

Signature: _____ Date: _____

Title: Kyle Saunders, Director of Public Works

Certificate by Owner of Completed Project (or his agent): I/We hereby certify that the project named and described in items 2 through 5 above has been constructed in accordance with plans and specifications approved by the Illinois Environmental Protection Agency and will be operated in accordance with the provisions of the Illinois Environmental Protection Act and Rules and Regulations adopted by the Illinois Pollution Control Board pursuant to provisions of the Act.

*****For City of Rockford Use Only*****

This Operating Permit: _____ is issued on _____. This permit is valid only for the work completed under the Construction Permit of the same number.

City of Rockford Public Works

City of Rockford, Illinois USA
425 East State Street Rockford, Illinois 61104-1068 USA
(779) 348-7300 (815) 967-7026 fax www.rockfordil.gov

Water System Shutdowns

Water Main Shut Off

- Section 1.6 - Requirements for Scheduled Water Main Valve Shut Off
- Section 1.6.1 - Requirements for Unscheduled (Emergency) Water Main Valve Shut Off

This section can be found on the City website under City Departments – Public Works – Water – Water Engineering

Water System Shutdowns

Section 1.6 - Requirements for Scheduled Water Main Valve Shut Off:

- Must obtain permission of the Water Superintendent, or his designee, prior to any water main valve shut off.
- Meet with Water Division personnel at least five (5) days prior to start of construction
- Coordinate exercising valves and determining valve shut off patterns during construction.
- The shut down shall be allowed to proceed only after the Water Division representative has determined that the required valves are functioning.

Water System Shutdowns

Section 1.6 - Requirements for Scheduled Water Main Valve Shut Off (Cont.):

- Minimum 24 hour notification to all customers of boil order (tags)
- For larger businesses, schools, etc. coordinate shutdown in advance with Property Owner and Project Manager

Water System Shutdowns

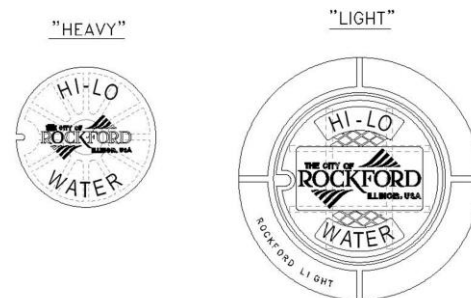
Section 1.6 - Requirements for Scheduled Water Main Valve Shut Off (Cont.):

- Notify the Water Division Operations Center **(779-348-7368)** prior to water main valve shut off and provide the following:
 - Streets and boundaries of shut down
 - Time of shut down
 - Approximate duration of shut down
 - Number of customers affected
 - If non-residential customers (hospitals, nursing homes, restaurants, etc.) are affected, a count of how many individuals affected.
- Notify Water Division Operations Center Operator upon completion of repairs and restoration of water service.

Water System Shutdowns

Section 1.61 - Requirements for Unscheduled Water Main Valve Shut Off:

- In the event the Contractor must perform an unscheduled water main valve shut off; the Contractor shall notify the Water Division Operations Center Operator **(779-348-7368)** as soon as possible.
- All Hi-Lo Valves are marked with a special manhole cover, and all operation of these valves shall be by City of Rockford staff **ONLY!**



Water Main Inspection

- All inspections will be performed by the City of Rockford or their designee.
- All Illinois EPA and Plumbing regulations shall apply for inspection purposes.
- All requests for inspections shall be no less than 24 hour advance notice.
- All Components needing inspections shall remain exposed until inspection is complete.

Disinfection

American Water Works Association (AWWA)

- **C651 – Water Main Disinfection**
 - B300 – Standard for Hypochlorite
 - B301 – Standard for Liquid Chlorine

Disinfection

- Administrative Code Title 35; Section 602
- Administrative Code Title 35; Section 652
- City of Rockford Chapter II; Section 12
- Standard Specifications for Water & Sewer Main Construction in Illinois

Make sure the hydrant is sufficiently flushed to at least one (1) ppm free chlorine before collecting and submitting your BacT sample

Bacteriological Sampling and Analysis

The City of Rockford will perform **ALL** BacT analysis for City of Rockford construction projects.

- Sampling Requirements

- water main repair (no permit): 1 BacT sample - P&A (presence & absence method)
- upsizing or relocation of main (needing a permit): 2 BacT consecutive samples (at least 24 hrs apart) – P&A method
- new construction (not routine & needing a permit): 2 BacT consecutive samples (at least 24 hrs apart) – P&A method

Rockford Water Division Environmental Laboratory

- Location : 1111 Cedar Street
- Samples accepted 6:00 am – 2:00 pm, Monday – Thursday
- After hours kiosk available Monday – Thursday any time.
- Bacteriological Analysis Pricing

Presence & Absence: \$19.00

Samples accepted on weekends with prior approval.

Environmental Laboratory

- Samples will be submitted in laboratory approved containers that are available at 1111 Cedar Street
- Samples will not be accepted without properly completed paperwork



Hydrant Permits & Hydrant Meter Requests

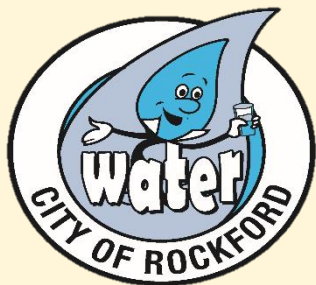
HYDRANT METER REQUESTS

Please call our office

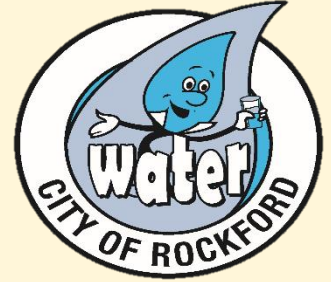
at (779) 348 -7152

Hours 7am -3:30pm

Or visit <https://rockfordil.gov/city-departments/public-works/water-division/>



What do we need?



■ Be ready with the following information

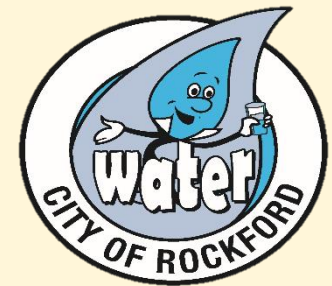
- ✓ Hydrant Location- you are requesting
- ✓ Project Name
- ✓ Project Location
- ✓ Project Purpose
- ✓ Dates the hydrant is needed
- ✓ Reminder - We need your W-9 form

Approval

All requests for hydrant use must be approved by the **Water Engineer** and the **Water Quality Supervisor**

Please Allow 24 Hours to process your requests.

Avoid delays ,call ahead



Approval

The **Engineering** and **Water Quality Department** reviews your choice for the hydrant location request for the following:

- The meter size (1 or 2 inch)
- How long it will be used
- How it will affect the water main
- How it will affect possible traffic flow when filling a water tanker truck

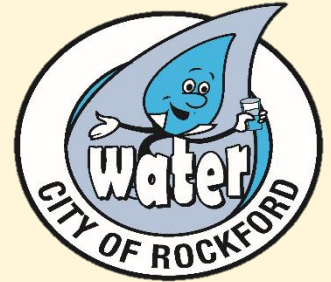


PAYING FOR YOUR METER

Payment and Pick-up:

- Make your payment at **City Hall 425 E. State St.**
- Once approved - we will contact you by phone for meter pick-up
- Bring your receipt and a copy of your W-9 to the **Water Operations** building located at **1111 Cedar St.**

What will it cost ?



Costs: \$600.00 – 1 inch Meter

\$1500.00 – 2 inch Meter

- \$10.00 per month Hydrant use permit fee
- Water is billed \$6.29 per unit.
- Any damage to meters is deducted from deposit

Bringing it Back

- **RETURNING YOUR METER:**

Bring To-

- Water Operations building located at **1111 Cedar Street**

WE will-

- Read the meter
- Document your contract with the meter read
- Check for any damages to the meter
- Give you a signed copy as your receipt
- **ALL CONTRACTS EXPIRE 12-31-21 -YOU MUST RETURN YOUR METER AND UPDATE YOUR FORMS FOR THE 2022 SEASON**

TIPS FOR PROPER USE

Do

- Open/Close Hydrant slowly
- Use hydrant wrench provided
- Keep a copy of permit on-site
- Brace bottom of meter
- Store in warm place to avoid freezing
- Please report any problems to the Water division

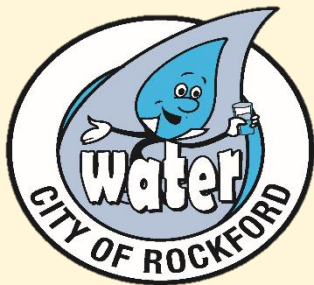
Do not

- Leave meter unattended
- Move to a different hydrant-or use unless approved

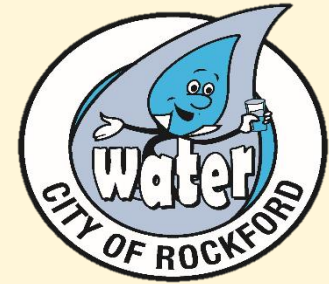


ILLEGAL USE OF HYDRANT

**Using a hydrant without
authorization from the
Water Division could result in a
fine.**



Permits and Hydrants



Thank you !
Have a Safe Season!

Erosion and Sediment Control

- NPDES Municipal Separate Storm Sewer System (MS4) Stormwater permits requires municipalities to implement an erosion and sediment control inspection and enforcement program.
- All projects within City of Rockford limits must comply with the City's Subdivision review process as well as the Public Works Department - Engineering Division's Plat and Plan Review Process. Construction shall not begin until the City has completed it's review process and has issued approvals.
 - For City projects, SWPPP's and erosion control plans must be reviewed by the Stormwater & Environmental Team.
 - IEPA approval of permits does not mean the City has approved a permit as well.

Erosion and Sediment Control

- All projects requiring an IEPA General Construction Permit (ILR10) must submit the Notice of Intent (NOI) and SWPPP with the IEPA a minimum of 30 days prior to starting construction. A fee is required along with the submittal. **The City will not permit a project until it has been approved by IEPA.**
 - All City projects requiring a IEPA construction permit shall submit the filled out NOI to the Project Manager or the City Stormwater team for submittal. **DO NOT submit NOI's yourself!**
 - SWPPP must be signed as well as the contractor certifications.
 - IEPA will not approve the permit without the SWPPP being electronically submitted.
 - City projects will also receive regulatory inspections and be inspected with same frequencies as private projects.
- **City must be notified a minimum of 48 hours before grading to perform a pre-grading inspection.**
- **Note: IEPA has changed it's website for permit submittals (<https://cdxnodengn.epa.gov/net-cgp/action/login>) During submittal, upload the SWPPP and Erosion control plans and any other pertinent documents. The submittal must be certified before IEPA accepts it and begins their review.**

Erosion and Sediment Control

- **WE EXPECT FULL COMPLIANCE AT THE TIME OF THE VISIT!**
- Compliance does not start when the regulatory inspector shows up.
- ***Follow the erosion control plan and the BMP's that were specified!
i.e. Inlet Protection***
- ***Remove all BMP's when the project is completed!***
- ***Document Everything!*** It didn't happen if it's not written down.
 - Grading start & end dates
 - BMP install & removal Dates
 - Stabilization dates
 - Inspections Dates & all BMP Maintenance
 - Any changes to the SWPPP.



Erosion and Sediment Control

Inspections

- Unless requested all inspections are surprise visits. Appointments are not made.
- **If work does not commence within 2 weeks of the start date on the Grading and Stormwater Discharge Application the permit is no longer valid until the City is informed of the new start date. Permit is valid for 2 years.**
- The City will inspect any size construction site regardless of IEPA permitting requirements.
- NPDES permitted sites require qualified personnel to inspect site once every seven calendar days and within 24hrs of the end of a storm that is **0.5** inches or greater.
- Utilize the Illinois Urban Manual for proper Installations of BMP's.
<https://illinoisurbanmanual.org/>



Erosion and Sediment Control

Discharge Points?

- Where are the discharge points, are BMP's in place?
- Are there indications of offsite discharges?
 - Sediment deposits
 - Sediment laden water
 - Downstream erosion
- See Title 35 of the Illinois Pollution Control Board,
 - Offensive Conditions (Part 302.203)
 - Offensive Discharges (Part 304.106)



Erosion and Sediment Control

Best Management Practices

Inlet Protection

- Do all inlets that received water from disturbed areas have protection?
- Is the inlet protection being maintained after every rainfall?
- Are there affected inlets without protection?



Erosion and Sediment Control

Best Management Practices

Stabilized Construction Entrances

- Are they installed
- Are they installed properly?

Street Sweeping

- Installing the stabilized construction entrance as specified can significantly reduce sweeping costs.



Erosion and Sediment Control

Best Management Practices

Perimeter Protection

- Is perimeter protection in place and functional
- Is it being maintained?



Concrete Washouts

- Are washouts in place and being maintained?



Stabilization

- Are areas not under construction stabilized?
- Is there adequate mulch cover until germination?
- Weeds are not considered stabilization!



Erosion and Sediment Control

Terminating Permits

Where a site has completed final stabilization and all authorized stormwater discharges from construction activities are eliminated the permittee **MUST** submit a completed notice of termination (NOT).

- Final Stabilization - all soil disturbing activities have been completed and:
 - A uniform perennial vegetative cover with a density of **70%** for the area has been established on all unpaved areas.
 - or
 - Equivalent permanent stabilization measures (riprap, gabions, or geotextiles) have been employed.
- Have all BMP's been removed?



CITY OF ROCKFORD CONSENT DECREE

- Though the Consent Decree the City of Rockford was under has been terminated but all requirements remain in effect.
 - All contractors will be required to sign a form indicating they will review and follow all City of Rockford and IEPA permitting and erosion and sediment control requirements.
- All contractors must retain their records 5 years after termination of the consent decree (2026). This language is within the City bid documents

Development

Stormwater Management Ordinance & Stormwater Technical Manual

- New Flood Insurance Rate Maps effective February 17, 2016
- In special flood hazard areas will need to construct lowest opening or flood proof to 2 ft. above the base flood elevation
- If stormwater detention calcs result in an orifice less than 4" then detention is not required but best management practices for water quality control must be used on site
- A **Post Construction Management Plan** is required for all sites with stormwater drainage systems
- Aggressive enforcement policy

Development

Permitting

- All sites will require a Stormwater Management Permit
- Sites will require a soils report completed for public roadway design
- All sites will require erosion & sediment control measures
- Sites 1 acre or more disturbance will require a SWPPP. Permit will not be issued until IEPA has approved the SWPPP. IEPA has a 30-day review policy.

Development

- If work does not commence within 2 weeks of the listed start date on the Grading Permit then the permit is no longer valid until the City of Rockford is informed of the new start date.
- Permit is valid for two (2) years from date construction commences. Projects that extend beyond 2 years a new permit application and fee shall be submitted.

Development

Inspections

- **Prior to starting any construction on a site you must call or email the Stormwater Team at (779)348-7175 or (stormwater@rockfordil.gov)**
- Lack of notification may result in a stop work order and/or code hearing where a fine is issued and may result in work not being accepted
- IDOT Spec Section 801 for Traffic Signals requires 30-Day Burn-In
- Street Lighting will also require a 30-day burn in period prior to acceptance

Right of Way Permitting

- Permits are required for all work in the ROW.
- Bond Requirements:
 - \$50,000 Surety Bond – Must Show expiration date
 - The entity getting the permit must have the Bond (if this is not the case it will hold up the permit.)

Right of Way Permitting

- Insurance Requirements:
 - All contractors doing work must have required insurance, and should be documented on permit application.
 - \$3 M General Liability per occurrence or
 - \$1M general aggregate per occurrence with a \$2M umbrella under each occurrence for General Liability
 - COR must be listed as additional insured

Right of Way Permitting

- Daytime Lane Closures
 - Closure must meet IDOT standards
 - Cones are not acceptable for lane closures
- Overnight Lane Closures
 - Must provide 24hr a day available contact for traffic control set up

Right of Way Permitting

When you are ready to begin work in the ROW contact the permits desk:

Jordan Masemore, Sr. Eng. Tech- 779-348-7174

Jake Hennelly, Sr. Eng. Tech- 779-348-7670

Marty Bloom- Permits Manager-779-348-7656

** Contractors must call for a pre-pour inspection on driveways and parking lots*

Right of Way Permitting

- Alterations to sidewalks must be replaced to ADA compliance.
- Our team is available to pre-inspect.
- All new sidewalk through driveways must be ADA compliant PLUS a transitional panel on either side of the driveway to transition back to non-compliant sidewalk if necessary.

Right of Way Permitting

Parking Permits for work in time zone areas are required

The contractor(s) may contact ABM Parking Services at 815-968-5294 to purchase daily or monthly parking permits

- *Contractors permits are \$7.50 / day or \$30.00 per month*

Important Contacts

- Stormwater/Erosion Control

Brad Holcomb (779) 348-7611 , General SW (779) 348-7175

- Watermain Design/Construction

Jamie Rott (779) 348-7654

- Development Plan Review/Inspection

(779) 348-7354 or (779) 348-7663

- Right-of-Way Permits/Inspection

General Line (779) 348-7174

Compliance Reminders

- Prevailing Wage Law
- Davis-Bacon Act
- Certified Payroll Record Requirements
- Subcontractor Utilization
- Site Visits

For questions after today, contact:

John Wuich
Contract and Grant Compliance Officer
(779) 348-7392
John.Wuich@rockfordil.gov

Prevailing Wage Law

- Bid specifications and requests for proposals indicate whether prevailing wage law applies to the project.
 - If the project is locally funded, *Illinois Prevailing Wage Act* (IPWA) applies.
 - If federally funded, *Davis Bacon and Related Acts* (Davis Bacon) apply.
- Contractors are responsible for understanding and complying with their obligations under applicable law. Key obligations for primes:
 - Notifying subcontractors when their work is subject to the law;
 - Paying prevailing wage rates for the proper classification of worker;
 - Filing timely Certified Payroll Records with the City; and
 - Ensuring subcontractors file timely Certified Payroll Records with the City.

Prevailing Wage Law (contd.)

- When IPWA applies, contractors and subcontractors are responsible for keeping up with the Illinois Dept. of Labor wage determinations (they can change at any time). Up-to-date wage determinations can be found on the Illinois Dept. of Labor's website:
<https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx>.
- Davis Bacon wages are locked in, usually at the time of bid opening—they don't change throughout the course of the project. The wage determinations are included in the City's advertised bid documents.

Certified Payroll Records

- The prime contractor and subcontractors must enter weekly Certified Payroll Records (CPRs) in the Illinois Department of Labor Prevailing Wage Portal.
 - The Portal will produce a PDF of the wages the contractor has submitted. The City requires submission of a copy of every PDF the portal produces for that job with any requests for payment for the time covered by the request.
- The City *will* withhold payment of invoices for projects where the prime or subs have not complied with the requirement to file CPRs.
 - IPWA requires payroll records be submitted to the public body by the 15th of the month for the preceding month.
 - Final payment will not be released until *all* CPRs have been entered and the last CPR is marked “final” in the system.

Subcontractor Utilization

- All invitations for bids and requests for proposals require the contractor to complete a Subcontractor Utilization Form.
 - It's very important to complete this form as accurately and completely as possible. The City uses the information to track MWBE utilization.
 - If any of the information on subcontractor utilization changes, you must submit an updated form to the Contract Compliance Officer (contact information is on the form and on earlier slide). Changes include:
 - if you use a different or additional subcontractor(s); and
 - if the amount estimated for the value of subcontract work increases or decreases.

Subcontractor Utilization--MWBEs

- The City *strongly encourages* the use of minority and women business enterprises (MWBEs) as subcontractors for City projects.
- On the City's Subcontractor Utilization Form, contractors are required to provide information on their efforts to identify MBWEs for subcontracting opportunities.
- An up-to-date list of City-certified MBEs and WBEs can be found on the Purchasing website page: <https://rockfordil.gov/city-departments/finance/central-services/purchasing/>.
 - Any state-certified DBE, MBE, or WBE also qualifies. To search for state-certified businesses, go to the CMS website <https://cms.diversitycompliance.com/> and the Illinois Unified Certification Program Directory at <https://webapps.dot.illinois.gov/UCP/ExternalSearch>.

Site Visits

- The City must monitor compliance with *Davis Bacon* through site visits:
 - Includes conducting confidential interviews with workers at the job site, comparing interview information to certified payrolls.
 - Duties actually performed vs. wage classification on payroll
 - Hours and days actually worked vs. payroll
 - Compensation actually paid vs. payroll
 - Includes verifying notice requirements are being met (wage determinations posted on site and Dept. of Labor WH-1321 “Employee Rights Under the Davis-Bacon Act” poster displayed on site -- found at <https://www.dol.gov/whd/programs/dbra/wh1321.htm>).
- The City may also choose to conduct prevailing wage site visits for locally funded projects subject to IPWA.

Questions?